

# S T U D I O COUPAR

## The Company:

Studio Coupar is a full-service design support firm for interior designers, architects, contractors and builders with nearly a decade of industry experience. Our team of designers and project managers ensure that your projects run smoothly behind the scenes through design support, AutoCAD drafting, sourcing, and project management. Studio Coupar's team works in lieu of or in conjunction with your team, executing initiatives remotely from our San Francisco Design Center studio.

We are currently seeking an *Interior Designer* to assist our team, with potential for growth within the company. The ideal candidate has a great passion for design, is highly adaptable, and shows exceptional innovation and initiative.

## Qualifications:

- Degree in Interior Design or Interior Architecture and ample experience working for high-end interior design firm(s), furniture/fabric showrooms, etc.
- Shows strong sense of style and creative problem solving
- Highly productive and organized with thorough attention to detail
- Multitasking extraordinaire
- Dependable and punctual
- Ability to work both as a team & independently, taking direction with minimal supervision
- Professional demeanor and sound judgment
- Proficient in AutoCAD, Adobe Photoshop/Illustrator, and MS Office
- Proficient in any 3D rendering platforms and/or the ability to hand render is a plus
- Knowledge of Quickbooks Online, Studio Webware or Basecamp is a plus

## Responsibilities:

- Manage projects and workflow to help lead the design process
- Plan and attend client meetings
- Expediting – direct correspondence with vendors & installers to maintain project flow
- Develop furniture, finish, and lighting schedules and budgets with accurate information
- Create detailed floor plans, elevations, etc. using AutoCAD
- Source furniture, fixtures, and materials in correlation with the both the Principal Designer's vision and the client's aesthetic
- Any and all design related tasks that may arise

## Application:

Please submit your cover letter, resume and portfolio to [jobs@couparconsulting.com](mailto:jobs@couparconsulting.com)

The subject line should read: Studio Coupar Interior Designer - [Your Name]

No phone calls, please. Candidates will be contacted to arrange an interview. Thank you.